



INTEREST LETTER FOR THE AMERICAN HEART ASSOCIATION BLS AND/OR HEARTSAVER ESSENTIALS INSTRUCTOR COURSES

***Two Days (Day 1, Day 2 10-14 days later) Plus 1 Monitoring (must attend both days prior to monitoring)**

Thank you for your interest in the American Heart Association (AHA) Basic Life Support (BLS) Instructor Essentials Course and/or Heartsaver (HS) Instructor Essentials Course with CPR Consultants, Inc., an AHA Community Training Center. We are committed to upholding the AHA standards of excellence in community and professional education.

These courses prepare instructor candidates to teach AHA instructor-led and blended-learning course formats. Instructors learn how to adequately use AHA training materials, ensure that students meet learning objectives and AHA Instructor and course policies.

The following outlines the course(s), prerequisites, materials provided, and costs for the AHA Basic Life Support (BLS) Instructor Essentials Course, the AHA Heartsaver (HS) Instructor Essentials Course and the AHA Basic Life Support and Heartsaver Essentials Course.

The instructor candidate must decide if they wish to complete the BLS and/or Heartsaver Instructor Essentials Course.

If the Instructor candidate intends to teach healthcare providers, they should register for the BLS Instructor Essentials Course. The BLS Instructor Essentials Course includes the following materials:

- BLS DVDs
- BLS Instructor Manual
- BLS Provider Manual
- BLS Instructor Essentials Online Course

If the instructor candidate intends to teach just lay persons, they should register for the Heartsaver Instructor Essentials Course. The Heartsaver Instructor Essentials Course includes the following materials:

- Heartsaver CPR/AED and First Aid DVD
- Heartsaver Instructor Manual
- Heartsaver Student Manual
- Heartsaver Instructor Essentials Online Course

If the instructor candidate intends to teach both healthcare providers and lay persons, they should register for the combo BLS and Heartsaver Instructor Essentials Course. The BLS and Heartsaver Instructor Essentials Course includes the following materials:

- BLS and Heartsaver CPR AED and First Aid DVDs
- BLS and Heartsaver Instructor Manuals
- BLS Provider Manual and Heartsaver Student Manual
- BLS Instructor Essentials Online Course

Materials cannot be exchanged, so it is important to register for the correct course. To teach First Aid, the Instructor will need to take a First Aid class at our office, this will be reviewed during the Instructor Essentials Course. First Aid class fee is included in Essentials Course cost.

Prerequisites to becoming an AHA Instructor are - be 18 or older, be accepted by an AHA Training Center (we are a Training Center and accept those that complete the instructor course with us), have a current AHA Provider card for that discipline, be proficient in all the skills of that discipline, successfully complete the Instructor Essential Course and be successfully monitored within 6 months after completing the course. (One monitoring is included in course fee, any additional monitorings will be invoiced to instructor candidate at \$50/hr.)

On the first day of class, the instructor candidate will complete the Provider Courses for Heartsaver and BLS. Instructor candidates must successfully pass the skills assessment (proficiency of skills is assessed during the courses) and pass the BLS written test with 84% or higher. Provider eCards are issued on Day 2. Homework assignments will be explained and must be completed before Day 2 of the course. Homework takes about 5 hours to complete.

**If Instructor level skills proficiency is not met during Day 1, instructor candidates will need to schedule a skills mastery session for a fee of \$50.

On the second day of class, AHA and Training Center policies are reviewed, required paperwork is collected, concepts, preparing, teaching, testing and lesson plans are reviewed. Instructor Candidates teach a portion of the course. (Any instructor candidate that does not successfully pass their teaching module will need to return to teach it at a fee of \$100)

Instructor Candidates must attend both days of the Instructor course. If the candidate cancels with less than 48 hours' notice, **a portion of the registration fee is non-refundable (depending on course fee)**. If the candidate attends the first day and cancels attending the second day, **all of the registration fee is non-refundable**. Following successful completion of the Instructor Essentials Course, the Instructor candidate must be monitored teaching their discipline by one of our Faculty Instructors. It is our Training Center policy Instructor candidates must **be monitored within 90 days** of completing the Instructor Course. If the candidate is not monitored within 6 months, they must register and complete the Instructor Course again if they wish to receive an Instructor Card with CPR Consultants Training Center. Rescheduling needs to be discussed with office staff, additional fees may apply.

The Instructor Course does not guarantee employment with CPR Consultants, Inc as an Instructor is an Independent Contractor. The Instructor must have the AHA DVD's, manikins (adult and infant), adult & infant feedback device, an AED Trainer, pocket masks, BVM's (for BLS), and student manuals to teach classes. It is the Instructor's responsibility to purchase these items.

Annual Instructor Dues (\$60) are due by February 28th.

Upon the successful completion of the prerequisites, the Instructor Essentials Course and monitoring of your first class, you will receive your AHA Instructor card. As an AHA Instructor, you must have a current Instructor eCard in your possession before you can teach classes, please do not schedule to teach classes prior to receiving your instructor card. Please allow at least 7 business days for us to process all the paperwork and to assign the instructor eCard.

If you have any questions about the Instructor Course, please call the office.

Thank you again for your interest in our AHA Instructor course, we look forward to hearing from you soon.

Sincerely,

CPR Consultants
AHA Training Center
info@cprconsultants.com
919-850-9295



CPR CONSULTANTS

TRAINING CENTER

AHA Instructor Course Registration Form

Both sessions must be attended to achieve instructor status in addition to Monitoring

BLS for Healthcare Provider / Heartsaver Class Instructor Course 2022 Dates

- | | |
|--|-----------------------|
| <input type="checkbox"/> March 7 and 23, 2022 | 8am – 5pm (both days) |
| <input type="checkbox"/> June 10 and June 22, 2022 | 8am – 5pm (both days) |
| <input type="checkbox"/> September 13 and 28, 2022 | 8am – 5pm (both days) |
| <input type="checkbox"/> December 2 and 15, 2022 | 8am – 5pm (both days) |

Complete and fax/mail registration forms and payment (we accept checks, money orders, and all major credit cards) to **CPR Consultants, Inc., 7404 Chapel Hill Road, Suite G, Raleigh, NC 27607**. On receipt of payment, you will receive an email confirmation for the course. Registration can also be made on our website www.cprconsultants.com **Payment is required at the time of registration. Space is limited.**

Name

Mailing Address

State

Zip

Home Phone

Work Phone

Email Address:

Billing Name on Credit Card/Address (if different)

Please check the course you want to register for:

- BLS and Heartsaver Instructor Essentials Course \$1000.00, includes registration for First Aid Provider Class
- BLS Instructor Essentials Course \$650.00, includes registration for First Aid Provider Class
- Heartsaver Instructor Essentials Course \$750.00, includes registration for First Aid Provider Class

Payment: Check number _____

Credit Card

Expiration Date / Security code (on back of card)

Billing address and zip code of credit card

Note: We reserve the right to cancel the course if 4 candidate registrations are not received 2 weeks prior to the course. You will be notified if there is a change or cancellation. If we cancel the course you are entitled to the option of a refund or rescheduling to another date.