

# eLearning.heart.org

# Instructions for Activating a Course URL or Course Key

#### ACTIVATING A COURSE URL

1. The student must click on the URL link provided in the email or copy and paste into their browser.



2. The student will be taken to the Course Details page and will click on the Activate Course button.





3. If the student already has an instance of this course in their account, they will receive the below confirmation message. They should click Activate to start a new instance of the course from the beginning. They should click Go to My Courses to not activate and continue to their existing Courses.

Confirmation You previously started HeartCode ® BLS on 12/05/2017.	ном
You previously started HeartCode ® BLS on 12/05/2017.	
ACTIVATE CANCEL GO TO MY COURSES	
ACTIVATE KEY CANCEL	

4. The student must accept Terms and Conditions for the course.



5. The student will click on Launch next to the new course in their My Courses page. The student can log in to their account and return to this page at any time to continue their course.

VOLUNTEER WARNIN	IG SIGNS	Search	Ø		DONATE	
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American Heart As	ssociatio	on			MY eLEARNING - CART 1	
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My Courses					HOME > MY ELEARNING > MY COURSE	
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Order History My Account Certificates and eCards Activate Key	> > > >	Active Courses	Completed Courses	Share Courses	th active courses	
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Please note: if a student receives a message that the course key has already been activated they should first log in and check their My Courses page to see if they already have the course in their account.

## ACTIVATING A COURSE KEY

- 1. Click on Activate Course Key from the homepage, or go to https://elearning.heart.org/activate\_key
- 2. Log in or create new account (see instructions below)
- 3. Enter the course key and click Activate





4. If the student already has an instance of this course in their account, they will receive the below confirmation message. They should click Activate to start a new instance of the course form the beginning. The should click Go to My Courses to not activate and continue to their existing Courses.

UPPOR	T <b>-</b>	
	Confirmation	HOME
	You previously started HeartCode ® BLS on 12/05/2017.           ACTIVATE         CANCEL         GO TO MY COURSES	
	ACTIVATE KEY CANCEL	

5. The student must accept Terms and Conditions for the course.



6. The student then should click on Launch next to the new course in their My Courses page. The student can log in to their account and return to this page at any time to continue their course.

VOLUNTEER WARNIN	G SIGNS	Search	Ø		DONATE
Learning	sociatio	'n			Welcome, Amelia R Clark Cox MyeLEARNING  ▼ CART 1
COURSES - ABOUT ELEA	RNING - SI	UPPORT -			
vly Courses					HOME > MY ELEARNING > MY COURSES
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ly Account	>	Active Courses	Completed Courses	Share Courses	
ertificates and eCards	>				
Activate Key	>			Sea	arch active courses
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		HeartCode ® BLS Net	wl	09/11/2020	LAUNCH
		ACLS Instructor Essen	tials Online New!	09/11/2020	LAUNCH
		HeartCode @ ACLS		07/10/0010	

Please note: If a student receives a message that the course key has already been activated, they should first check their My Courses page to see if they already have the course in their account.

### LOGGING IN

- 1. Go to https://eLearning.heart.org
- 2. Click 'LOGIN/REGISTER'





- 3. Enter email address and password
  - If they had an existing account on OnlineAHA.org, this will be the same email address and password used on OnlineAHA.org or any other AHA website.
  - The email address should match the email address the course is assigned to.
- 4. If the user cannot log in, they should attempt to reset their password by clicking Forgot Password?

WARNING SIGNS		DONATE
Sign In or Create an Account		
* indicates a required field		
Sign In Username / Email:*	Or, Sign In with your social accounts:	
	G Google	
Password:"	Hicrosoft in, Linkedin Y Yahoo	
The Password field is required. Forgot Password ?		
Remember me		
Sign In		
New User ? Create an account		

5. When resetting their password, if the user receives a message that the email address does not exist, they should try entering the email again. If still unsuccessful, they should click the Cancel button and then click the 'Create an account' button and complete all the required fields to create a new account.

Forgot Password
<ul> <li>The email address you entered is not registered. Please verify you are using the correct email address for your account and try again. Tip: You may be registered under an old email address.</li> </ul>
Please enter your email address to reset your password:
* indicates a required field
Email:
username1@heart.org
How do you want to reset your password?*
Reset Password via Email Address
Reset Password via Security Questions

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VOLUNTEER	WARNING SIGNS		DONATE
	Sign In or Create an Account		
	* indicates a required field		
	Sign In Username / Email: <sup>*</sup>	Or, Sign In with your social accounts:	
		G Google 🖬 Log in 😏 Twitter	
	Password:*	Microsoft in, Linkadin Y Yahoo	
	The Password field is required. Forgot Password ?	]	
	Remember me		
	Sign In		
	New User ?		
	Create an account		

6. If the user finds themselves on the page pictured below, they should click on the eLearning logo or go to <u>https://elearning.heart.org</u>

